**VICE CHANCELLOR’S RESEARCH EXCELLENCE AWARDS**

**Excellence in Research Supervision (Individual)**

**2024 Nomination Form**

**Closing Date: 5pm, 29 July 2024**

# Please ensure you refer to the ‘Vice Chancellor’s Research Excellence Awards 2024 Guidelines’ and the Guideline’s ‘Eligibility’ sections whilst completing this form.

**Application Submission Requirements**

* Application form and attachments are in Calibri font in no less than 11 point.
* Before submission, please ensure you combine (in this order) the nomination form and supporting documents into one PDF.
* Please save the PDF using the following convention: 2024 VC REA\_RSU\_[*Academic Group name eg: AEL].pdf*
* You may attach up to four supporting documents supporting the nominee’s application. While not essential, one to two letters of support and/or testimonials are highly recommended.
* The application form and all supporting documentation must be provided by the closing date. Late submissions will not be accepted.

**Advice and Resources**

* Resources to assist in identifying and communicating research impact outside of academia can be found on the [Research Impact Hub.](https://griffitheduau.sharepoint.com/sites/ResearchImpactHub)
* Support for the use of SciVal can be found on the [Research Metrics website](https://www.griffith.edu.au/library/research-publishing/research-metrics). SciVal can be used to obtain a range of research metrics including citations of research publications in policy documents.

Academic Group/Institute nominations are to be submitted by the Academic Group PVC/ Dean Research/ Director to the Office for Research via email: **res-performance@griffith.edu.au**by **5 pm, Monday, 29 July 2024.**

Please direct any enquiries to: Dr Claudia Arango, Deputy Director Research Strategy Systems & Policy, Office for Research, phone ext: 54110

***Please remove this page before submitting the application***

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| Nominee Excellence in Research Supervision |
| Title and Full Name: |
| Position: | Email: |
| Length of Service at Griffith: |  |
| Research entity (School/Institute/Centre) (no acronyms, list all that apply): |
| Nominator *(must be signed by the Academic Group PVC or Director - Institute for Biomedicine and Glycomics)* |
| Position: Academic Group Pro Vice Chancellor AEL [ ]  GBS [ ]  HLTH [ ]  SCI [ ] or Director - Institute for Biomedicine and Glycomics [ ]  |
| Name/ Signature / Date  |
| Career InterruptionsIn line with the University’s [‘Achievement Relative to Opportunity Guidelines’](https://sharepointpubstor.blob.core.windows.net/policylibrary-prod/Achievement%20Relative%20to%20Opportunity%20Guidelines.pdf) career interruptions will be considered when assessing nominees’ achievements. For the purpose of these awards, career interruption must be continuous and for 28 calendar days or more.Please indicate if a career interruption is being included in this application and a brief explanation (one-two sentences) of the career interruption (e.g., parental leave, sick leave, bereavement) and how it affected the nominee’s achievements relative to opportunity. The details you disclose will be kept confidential in line with the [University’s Privacy Plan](https://www.griffith.edu.au/about-griffith/corporate-governance/plans-publications/griffith-university-privacy-plan). |
| Supporting Documentation You may attach up to four supporting documents supporting the nominee’s application. While not essential, one to two letters of support and/or testimonials are highly recommended. |
| Submission Details The Academic Group PVC/ Dean Research/ Director to submit a single PDF file [2024 VC REA\_RSU\_*Group*.pdf] including:a) this form signed and completed b) supporting documentation to res-performance@griffith.edu.au by 5 pm, Monday, 29 July 2024 |

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| Research Supervision Short Description (*maximum 200 words*) Short description of the nominee’s excellent supervision practices and how they are leading by example in the conduct of responsible and output-driven research (to be used at the Award Ceremony if successful)*.* |
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| Criterion One *(maximum one page)*Indicate the number of HDR completions associated with the nominee supervisor’s research and for which the nominee was a principal supervisor in the last five years (2019 – 2023, or an extended period if a career interruption applies) and comment on the timeliness of the HDR completions and retention of HDR candidates.In simple language, describe the objectives and direction of the nominee supervisor’s research including general and specific aims and details of HDR candidates’ contribution to the research. |
| Number of HDR completions in last five years (2019 – 2023, or an extended period if a career interruption applies):Describe the research program including HDR candidates’ contributions and comment on the timeliness of HDR completions and retention of HDR candidates: |

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| Criterion Two *(maximum one page including table)*Provide details of the quality, impact, and volume of research outputs co-authored/generated by the nominee supervisor and HDR candidates. Please fill out the below table then provide details of up to five significant research outputs/outcomes co-authored/generated by the nominee supervisor and HDR candidates with high impact within or outside of academia. Some examples include highly cited publications, books published by prestigious publishers, outstanding creative works, community/industry/business partnerships that have led to beneficial change, and commissioned reports that have generated impact outside of academia. |
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| **Please fill out the table using data from 2019 – 2023 (or an extended period if a career interruption applies)** |
| Percentage by type of research outputs co-authored/generated by the nominee supervisor and HDR candidates (e.g., journal articles, books, book chapters, and non-traditional outputs) |  |
| Percentage of research outputs first authored by HDR candidates supervised by nominee |  |

Details of significant research outputs/outcomes co-authored/generated by nominee supervisor and HDR candidates (maximum of five examples): |

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| Criterion Three *(maximum one page)*Provide evidence of the nominee supervisor having supported/enabled any or all the following: - HDR professional and transferable skills development through external professional networks and/or creation of pathways to employment.- Demonstrable activities leading HDR candidates to industry engagement opportunities.- Successful post-graduation career outcomes for HDR candidates with clear justification of the role of supervision.- Academic leadership in research supervision, including the provision of mentoring and/or training and best practice to less experienced supervisors. |
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| Criterion Four *(maximum one page)*Provide supporting statements from current and graduated HDRs and academic colleagues on supervision excellence leading to successful outcomes for HDR candidates.Letters of support can also be provided as part of the four allowed supporting documents. |
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**PRIVACY STATEMENT**

*Griffith University collects, stores and uses personal information only for the purposes of administering the Vice Chancellor’s Research Excellence Awards, assessing the nomination submissions and reporting to University senior management. The information collected will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory authority requirements. For further information consult the* [University’s Privacy Plan](https://www.griffith.edu.au/about-griffith/corporate-governance/plans-publications/griffith-university-privacy-plan)*.*