**VICE CHANCELLOR’S RESEARCH EXCELLENCE AWARDS**

**Excellence of a Research Group or Team**

**2024 Nomination Form**

**Closing Date: 5pm, 29 July 2024**

# Please ensure you refer to the ‘2023 Vice Chancellor’s Research Excellence Awards Guidelines’ and the Guideline’s ‘Eligibility’ section whilst completing this form.

**Application Submission Requirements**

* Application form and attachments are in Calibri font in no less than 11 point.
* Before submission, please ensure you combine (in this order) the nomination form and supporting documents into one PDF.
* Please save the PDF using the following convention: 2024 VC REA\_RGT\_[*Academic Group name eg: AEL].pdf*
* You may attach up to four supporting documents supporting the nominee’s application. While not essential, one to two letters of support and/or testimonials are highly recommended.
* The application form and all supporting documentation must be provided by the closing date. Late submissions will not be accepted.

**Advice and Resources**

* Support for the use of SciVal can be found on the [Research Metrics website](https://www.griffith.edu.au/library/research-publishing/research-metrics). SciVal can be used to obtain a range of research metrics including citations of research publications in policy documents.
* Resources to assist in identifying and communicating research impact outside of academia can be found on the [Research Impact Hub.](https://griffitheduau.sharepoint.com/sites/ResearchImpactHub)

Academic Group/Institute nominations are to be submitted by the Academic Group PVC/ Dean Research/ Director to the Office for Research via email: [**res-performance@griffith.edu.au**](mailto:res-performance@griffith.edu.au)by **5 pm, Monday, 29 July 2024.**

Please direct any enquiries to: [Dr Claudia Arango](mailto:c.arango@griffith.edu.au?subject=2023%20VC%20REA), Deputy Director Research Strategy Systems & Policy, Office for Research, phone ext: 54110

***Please remove this page before submitting the application***

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**Closing Date: 5pm, 29 July 2024**

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| Nomination of a Research Group or Team |
| Team/Group Name: |
| Team/Group Leader   |  |  | | --- | --- | | Title and Full Name: | Email: | | Position: | Length of Service at Griffith: | | Research entity (School/Institute/Centre) (no acronyms, list all that apply): | | |
| Team Members (must consist of three or more current Griffith academic staff in addition to the team leader, please expand table if required):   |  |  |  |  | | --- | --- | --- | --- | | Title and Full Name | Position | Email | Research entity (School/Institute/Centre) (no acronyms, list all that apply): | |  |  |  |  | |  |  |  |  | |  |  |  |  | |
| Nominator *(must be signed by the Academic Group PVC or Director - Institute for Biomedicine and Glycomics)* |
| Position: Academic Group Pro Vice Chancellor AEL  GBS  HLTH  SCI  or Director - Institute for Biomedicine and Glycomics |
| Name/ Signature / Date |
| Career Interruptions  In line with the University’s [‘Achievement Relative to Opportunity Guidelines’](https://sharepointpubstor.blob.core.windows.net/policylibrary-prod/Achievement%20Relative%20to%20Opportunity%20Guidelines.pdf) career interruptions will be considered when assessing nominees’ achievements. For the purpose of these awards, career interruption must be continuous and for 28 calendar days or more.  Please indicate if a career interruption for any group/team members in being included in this application and a brief explanation (one-two sentences) of the career interruption (e.g., parental leave, sick leave, bereavement) and how it affected the nominee’s achievements relative to opportunity. The details you disclose will be kept confidential in line with the [University’s Privacy Plan](https://www.griffith.edu.au/about-griffith/corporate-governance/plans-publications/griffith-university-privacy-plan). |
| Supporting Documentation  You may attach up to four supporting documents supporting the nominee group/team’s application. While not essential, one to two letters of support and/or testimonials are highly recommended. |
| Submission Details  The Academic Group PVC/ Dean Research/ Director to submit a single PDF file [2024 VC REA\_RGT\_*Group*.pdf] including:  a) this form signed and completed  b) supporting documentation to [res-performance@griffith.edu.au](mailto:res-performance@griffith.edu.au) by 5 pm, Monday, 29 July 2024 |

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| Short Description (*maximum 200 words*)  Short description of the Group or Team research program and its major achievements (to be used at the Award Ceremony if successful). |
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| Criterion One *(maximum half a page)*  In simple language, describe the objectives and direction of the nominee Group/Team’s research including general and specific aims. |
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| Criterion Two *(maximum one page)*  Provide details of the quality of up to five significant research outputs/outcomes co-authored/generated by the nominee team/group members in the last five years (2019 – 2023) with high impact within or outside of academia. Some examples include highly cited publications, books published by prestigious publishers, outstanding creative works, community/industry/business partnerships that have led to beneficial change, and commissioned reports that have generated impact outside of academia. |
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| Criterion Three *(maximum one page, including table)*  Please provide the total amount of research funding awarded to the nominee Group/Team in the last five years (2019-2023) and add details of the projects funded in any category (i.e., competitive grants, industry, government, philanthropy) using the table provided.  Below the table, provide details of the significance of the funding awarded (e.g. advance in discovery research, strong partnerships, multidisciplinary, multinational, unique expertise, impact outside of academia) that make the nominee highly competitive for research funding in their field. |
| Total amount of research funding awarded in last five years (2019-2023, or an extended period if a career interruption applies): $   |  |  |  |  | | --- | --- | --- | --- | | **Project Title** | **Year Range** | **Funder** | **Amount Awarded** | |  |  |  |  | |  |  |  |  |   Significance of the funding awarded: |

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| Criterion Four *(maximum one page)*  Provide details of the Research Group or Team’s leadership, and their local, national and/or international reputation as leaders in their field. Based on any or all aspects of the research excellence landscape, comment on how the Group/Team is contributing to Griffith’s research and enhancing the University’s research profile and reputation. |
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**PRIVACY STATEMENT**

*Griffith University collects, stores and uses personal information only for the purposes of administering the Vice Chancellor’s Research Excellence Awards, assessing the nomination submissions and reporting to University senior management. The information collected will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory authority requirements. For further information consult the* [University’s Privacy Plan](https://www.griffith.edu.au/about-griffith/corporate-governance/plans-publications/griffith-university-privacy-plan)*.*