**VICE CHANCELLOR’S RESEARCH EXCELLENCE AWARDS**

**Excellence in Research Leadership (Individual)**

**2024 Nomination Form**

**Closing Date: 5pm, 29 July 2024**

# Please ensure you refer to the ‘Vice Chancellor’s Research Excellence Awards 2024 Guidelines’ and the Guideline’s ‘Eligibility’ sections whilst completing this form.

**Application Submission Requirements**

* Application form and attachments are in Calibri font in no less than 11 point.
* Before submission, please ensure you combine (in this order) the nomination form and supporting documents into one PDF.
* Please save the PDF using the following convention: 2024 VC REA\_RLE\_[*Academic Group name eg: AEL].pdf*
* You may attach up to four supporting documents supporting the nominee’s application. The Research Leadership Award includes a criterion that a minimum of two testimonials/support letters (max. one page each) from research team or group members led by the nominee are required. These testimonials/support letters are to be counted as part of the four allowed supporting documents.

* The application form and all supporting documentation must be provided by the closing date. Late submissions will not be accepted.
* Nominees are requested to ensure their Symplectic Elements Profiles are up to date. This includes ensuring creative research outputs are added through Creative Works. The Office for Research will use Symplectic Elements and SciVal to corroborate the nominee’s research metrics from the last 5 years (2019 – 2023, or an extended period if a career interruption applies).

**Advice and Resources**

* Support for the [management of Symplectic Elements profiles](https://www.griffith.edu.au/research/research-services/research-policy-performance/publications-outputs/elements) can be found on the Griffith website.
* Please ensure the nominees Scopus Author ID and ORCiD are linked to their Symplectic Elements profile. Guidance on finding these identifiers can be found on the [Researcher Profiles website](https://www.griffith.edu.au/library/research-publishing/researcher-profiles?_gl=1*3l9ya7*_ga*ODU4MjkxMDMuMTY5MDE1NzQ2MA..*_ga_Q8BF6T8XSD*MTcxMzczOTMwMi4zMjQuMS4xNzEzNzM5MzQ2LjE2LjAuMA..) and on linking them to Symplectic Elements Profiles on the [Symplectic Elements Support website](https://www.griffith.edu.au/research/research-services/research-policy-performance/publications-outputs/elements/records-of-impact) under automatic claiming.
* For guidance on adding creative outputs to Creative Works please see the [Research Repository website](https://www.griffith.edu.au/library/research-publishing/repository).
* Support for the use of SciVal can be found on the [Research Metrics website](https://www.griffith.edu.au/library/research-publishing/research-metrics). Note: SciVal can be used to obtain a range of research metrics including citations of research publications in policy documents.
* Resources to assist in identifying and communicating research impact outside of academia can be found on the [Research Impact Hub.](https://griffitheduau.sharepoint.com/sites/ResearchImpactHub)

Academic Group/Institute nominations are to be submitted by the Academic Group PVC/ Dean Research/ Director to the Office for Research via email: [**res-performance@griffith.edu.au**](mailto:res-performance@griffith.edu.au)by **5 pm, Monday, 29 July 2024.** Please direct any enquiries to: [Dr Claudia Arango](mailto:c.arango@griffith.edu.au?subject=2023%20VC%20REA), Deputy Director Research Strategy Systems & Policy, Office for Research, phone ext: 54110

***Please remove this page before submitting the application***

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**Excellence in Research Leadership (Individual)**

**2024 Nomination Form**

**Closing Date: 5pm, 29 July 2024**

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| Nominee Research Leader | |
| Title and Full Name: | |
| Position: | Email: |
| Length of Service at Griffith: |  |
| Research entity (School/Institute/Centre) (no acronyms, list all that apply): | |
| Nominator *(must be signed by the Academic Group PVC or Director - Institute for Biomedicine and Glycomics)* | |
| Position: Academic Group Pro Vice Chancellor AEL  GBS  HLTH  SCI  or Director - Institute for Biomedicine and Glycomics | |
| Name/ Signature / Date | |
| Career Interruptions  In line with the University’s [‘Achievement Relative to Opportunity Guidelines’](https://sharepointpubstor.blob.core.windows.net/policylibrary-prod/Achievement%20Relative%20to%20Opportunity%20Guidelines.pdf) career interruptions will be considered when assessing nominees’ achievements. For the purpose of these awards, career interruption must be continuous and for 28 calendar days or more.  Please indicate if a career interruption is being included in this application and a brief explanation (one-two sentences) of the career interruption (e.g., parental leave, sick leave, bereavement) and how it affected the nominee’s achievements relative to opportunity. The details you disclose will be kept confidential in line with the [University’s Privacy Plan](https://www.griffith.edu.au/about-griffith/corporate-governance/plans-publications/griffith-university-privacy-plan). | |
| Supporting Documentation  You may attach up to four supporting documents supporting the nominee’s application. The Research Leadership Award includes a criterion that a minimum of two testimonials/support letters (max. one page each) from research team or group members led by the nominee are required. These testimonials/support letters are to be counted as part of the four allowed supporting documents. | |
| Submission Details  The Academic Group PVC/ Dean Research/ Director to submit a single PDF file [2024 VC REA\_RLE\_*Group*.pdf] including:  a) this form signed and completed  b) supporting documentation to [res-performance@griffith.edu.au](mailto:res-performance@griffith.edu.au) by 5pm, Monday, 29 July 2024 | |

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| Research Program Short Description (*maximum 200 words*)  Short description of the research program led by the nominated research leader and its major achievements (to be used at the Award Ceremony if successful). |
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| Criterion One *(maximum one page)*  In simple language, describe the objectives and direction of the research being led by the nominee including general and specific aims.  Describe how the outstanding leadership of the nominee has contributed to 1) the success of the research program and 2) embedding a culture of research excellence at Griffith and enhancing the University’s research reputation. |
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| Criterion Two *(maximum one page including table)*  Provide details of the quality, impact, and volume of research outputs generated by the nominee. Please fill out the below table then provide details of the five most significant research outputs/outcomes generated by the nominee. Some examples include highly cited publications, books published by prestigious publishers, outstanding creative works, community/industry/business partnerships that have led to beneficial change, and commissioned reports that have generated impact outside of academia.  Please ensure nominees profiles in Symplectic Elements and SciVal are up to date. The Selection Panel or the Office for Research may access relevant data during the assessment process. |
| |  |  | | --- | --- | | **Please fill out the table using data from 2019 – 2023 (or an extended period if a career interruption applies)** | | | Number by type of research outputs (e.g., journal articles, books, book chapters, and non-traditional outputs). Note: these numbers can be obtained from your Symplectic Elements Profile. |  | | Percentage of research outputs as corresponding author |  | | h-index from SciVal |  | | Field Weighted Citation Impact (FWCI) from SciVal |  | | Optional metrics you would like to add from SciVal |  |   Five most significant research outputs/outcomes: |

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| Criterion Three *(maximum one page including table)*  Please provide the total amount of research funding awarded to the nominee in the last ten years (2014-2023, or an extended period if a career interruption applies) and add details of the projects funded in any category (i.e., competitive grants, industry, government, philanthropy) using the table provided.  Below the table, provide details of the significance of the funding awarded (e.g. advance in discovery research, strong partnerships, multidisciplinary, multinational, unique expertise, impact outside of academia) that make the nominee highly competitive for research funding in their field and academic level and demonstrate leadership. |
| Total amount of research funding awarded in last ten years (2014-2023, or an extended period if a career interruption applies): $   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Project Title** | **Year Range** | **Funder** | **Indicate if nominee was a Lead Investigator/Team Member** | **Amount Awarded** | |  |  |  |  |  | |  |  |  |  |  |   Significance of the funding awarded: |

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| Criterion Four *(maximum one page)*  Describe the nominee’s proposed pathway(s) to further advance their research program 1) as a leader of their research team or group at Griffith and 2) as a leading expert in their field of knowledge. |
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| Criterion Five *(to be attached as supporting documents)*  Please attach a minimum of two testimonials/support letters (max. one page each, to be counted as part of the four allowed supporting documents) from research team or group members led by the nominee describing their outstanding leadership. |

**PRIVACY STATEMENT**

*Griffith University collects, stores and uses personal information only for the purposes of administering the Vice Chancellor’s Research Excellence Awards, assessing the nomination submissions and reporting to University senior management. The information collected will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory authority requirements. For further information consult the* [University’s Privacy Plan](https://www.griffith.edu.au/about-griffith/corporate-governance/plans-publications/griffith-university-privacy-plan)*.*