**RESEARCH AUTHORSHIP AGREEMENT FORM**

This form is used to record discussions and agreement of authorship on research outputs. As contributions and collaborations change over time it is recommended to update regularly, share with all authors and save as confirmation of final agreement of authorship on a research output. The use of this form minimises the risk of authorship disputes.

|  |  |  |
| --- | --- | --- |
| Date | | |
| Research Output Type (e.g. journal article, book, other published material)  *.* | | |
| Title (e.g. the proposed title/s of the research output/s) | | |
| List all authors in the order that they will appear on the publication. Label the senior or leading author(s) and the corresponding author(s).  1.  2.  3.  Contributors to be acknowledged in the research output  1.  2.  3.  *Guidance for HDR authorship: Under most circumstances a HDR candidate should be considered first author when the output is direct product of their candidature. When HDR candidates are assigned as corresponding author it is desirable to share this role with the supervisor.* | | |
| Contributions each author will make (record each author and their contribution in relation to following authorship criteria (Research Authorship Procedure section 3.1 Criteria for authorship and the Australian Code for Responsible conduct, section 5):   | **Authorship Criteria** | **Author(s)** | | --- | --- | | Conception and design of the project (IP) |  | | Data collection where collection or acquisition require significant intellectual judgement, planning, input |  | | Justified knowledge contribution, including Indigenous knowledge |  | | Analysis and interpretation of data |  | | Drafting, writing and critically revising the work to actively contribute to the interpretation of results |  | |  |  | | Stewardship and support such as supervision, ensuring integrity, strategic collaboration, other (but see Authorship Principles and Responsibilities careful consideration of section 5.5). |  | | | |
| Expected Dates of Submission and/or Publication/Communication (expected dates or timelines) | | |
| Expected Place/s of Publication/Communication (list expected journal, publisher, release) | | |
| Other expectations and/or arrangements regarding publication (e.g. publication costs, accountabilities, acknowledgements) | | |
| *Record of Agreement of Authorship (Each author name and sign off required below)* | | |
| I agree to be included in the research output titled above and understand my accountabilities under Griffith’s Responsible Conduct of Research Policy, and the Research Authorship Procedure. | | |
| Date | **Name** | **Signature** |
|  |  |  |
|  |  |  |
|  | *Add rows as needed* |  |