

Environmental Futures Research Institute

SUMMER STUDENTSHIP

Application closing date: Round I: 15th July
Round II: 1st December

The Environmental Futures Research Institute (EFRI) offers Summer Studentships to expose undergraduate students to a variety of research techniques to support and encourage their transition into their Honours, whilst also supporting full EFRI members and their research projects. Summer Studentships are offered to **undergraduate students**, with preference going to third year students and those applying to enter their Honours at Griffith University.

AWARD:

- Summer Studentships offer up to \$2,800, with a maximum of \$1,400 provided by the supervisor with matching funds up to \$1,400 provided by EFRI.
- Any supervisor who has students unsuccessful in applying for a full Summer Studentship may choose to offer a half studentship valued at up to \$1,400. This is at the sole discretion of each supervisor.

REQUIREMENTS:

- The specified supervisor on each application must be a Full or Associate member of EFRI;
- Project must be discussed with (and confirmed by) the specified supervisor **prior** to submitting the application;
- Project must be consistent with EFRI research themes/programs and objectives;
- Supervisor must be willing and able to provide funding up to \$1,400 (the final offered amount is at the discretion of the supervisor);
- Applicant must provide the following documentation with the application:
 - Current Resume / CV;
 - Current Memorandum of Results / Academic Transcript including GPA;
 - Outline of research interests, future goals, plans to undertake the Griffith Honours Program, reasons for wanting to undertake a Summer Studentship and what you want to achieve from the experience;
 - Outline of proposed project authorised by proposed supervisor;
 - Vendor Form (if personal and bank details are not currently in the Griffith Finance system)
- The Summer Studentship will:
 - Run over an eight week period;
 - Offer a maximum of \$1,400 funding from your Supervisor with matching funds up to \$1,400 from EFRI;
 - Provide payment in two instalments. The funds provided by your supervisor will be paid upon commencement of the work, with the EFRI providing the balance funds upon completion of the studentship;
 - The final balance will not be paid until the student has provided a Final Report (authorised by the supervisor) outlining details of their project, what was achieved, research techniques undertaken etc.

RESTRICTIONS:

- The amount awarded is at the discretion of the supervisor and EFRI;
- The selection process is competitive and not all applicants will necessarily be awarded a studentship.

AVAILABILITY:

- Summer Studentships are generally offered over the summer holiday period between the end of Semester II and commencement of Semester I, subject to funding availability;
- The closing date for this program is 5.00pm on 15th July & 1 December.

1. Applicant Details

Name: _____ Title: _____

Student Number: _____ MALE / FEMALE

Address: _____

Phone: Mobile _____ Home _____

Email: _____ Date of Birth: _____

2. Payment Details**Please transfer funds to:**

- Personal Bank Account** If payment to a personal bank account is required please complete a Vendor Form (if not previously submitted).

3. Applicant Signature

I, _____, declare that to the best of my knowledge and belief, the information I have supplied in this application is correct and complete. I understand that if I provide incorrect or incomplete information this may result in the cancellation of any offer made by Griffith.

I understand that if the University becomes aware of or has reason to believe that I have provided false or misleading information in my application, my eligibility will be reassessed.

I recognise that it is my responsibility to provide all necessary documentation. I authorise the University to obtain information concerning my status required under the Higher Education Support Act 2003 (HESA).

I understand that the scholarship selection process is competitive and not all applicants who meet the basic eligibility criteria are necessarily awarded scholarships.

ATTACHMENTS REQUIRED (CHECKLIST):

- Current CV
- Current Memorandum of Results/Academic Transcript and GPA
- Outline of research interests, future goals, plans to undertake Honours, reasons for wanting to undertake Summer Studentship and what you want to achieve
- Outline of proposed project authorised by Supervisor
- Vendor Form (if required)

Applicant Signature: _____ **Date:** _____

4. Supervisor Signature

I, _____, confirm that this student has arranged to undertake the EFRI Publication Scholarship with myself as supervisor. I confirm that I will contribute \$ _____ (please specify amount up to \$1,400) to the overall scholarship and wish for my contribution to be taken out of the following GU Account details:

Speedtype: _____ **Class:** _____

Supervisor Signature: _____ **Date:** _____

5. Protecting Privacy

Griffith University collects, stores and uses personal information only for the purposes of administering student and prospective student admissions, enrolment and education. The information collected is confidential and will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory authority requirements. For further information consult the University's Privacy Plan at www.griffith.edu.au/ua/aa/vc/pp/ or telephone (07) 373 57700 or (07) 555 28811.

6. Completed Application Forms

Please forward approved forms and attachments to EFRI by post, e-mail or in person.

By Post PRIVATE & CONFIDENTIAL Environmental Futures Research Institute Griffith University, Nathan Campus 170 Kessells Road, Nathan QLD 4111	By Email d.risely@griffith.edu.au In Person Environmental Futures Research Institute Nathan Campus N78 2.18
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7. - OFFICE USE ONLY -**APPLICATION RECEIVED**

Date: _____ Time: _____ Signature: _____

APPROVAL – SUPERVISOR

Confirmed with Supervisor: \$_____ (maximum \$1,400.00)

APPROVAL BY EFRI DIRECTOR

Approved by Director or Deputy Director, EFRI

EFRI to Contribute \$_____ (maximum \$1,400.00)

Signed: _____ Date: _____

PROCESSED

Payment 1 - Request Number: _____ Date: _____

Payment 2 - Request Number: _____ Date: _____

Received Final Report