

IN AN EMERGENCY

Call Campus Support 1800 800 707 Internal Ext. 7777



FIRE/EVACUATE

CALL 000 & Campus Support 7777

Evacuate

- Follow Warden instructions
- Assist those with disabilities/injuries, if safe to do so - if unable notify Warden
- Fire & smoke doors to remain closed
- Evacuate to Assembly area and only re-enter when authorised by emergency personnel & Fire Wardens



MEDICAL EMERGENCY

CALL 000 & Campus Support 7777

Remain in place

- Provide the name, location and type of emergency, stay on the phone for instructions
- Follow Campus Support advice
- Only move casualty if in danger
- Have someone meet the emergency services



CHEMICAL/HAZARDOUS SPILL

CALL 000 & Campus Support 7777

Evacuate

- Isolate or turn off sources of spill only if safe to do so
- Evacuate to assembly area or alternative safe space
- Do not let people enter the affected areas
- Seek medical attention for anyone requiring first aid
- Only re-enter when "all clear" is given



SEVERE WEATHER EVENT/BUSH FIRE

CALL 000 & Campus Support 7777

Shelter in place

- Shelter on the lowest level of the building
- Stay away from windows
- Move to interior hallways
- Follow Warden & Campus Support directions
- Seek to 'shelter in place' inside buildings
- Do not use lifts, keep doors/windows closed



THREATS OF VIOLENCE & ASSAULT

CALL 000 if safe or Campus Support 7777

Seek shelter

- Escape - move quickly and quietly away from danger
- Hide - out of sight, mobile on silent
- Tell - Campus Support & Police 000/112
- Secure exterior doors & windows
- Direct occupants to seek protective cover
- Stay away from windows
- Stay calm and reassure others



MINOR EMERGENCY OR NON URGENT MATTERS

CALL Campus Support 7777

Remain in place

- Minor first aid injuries contact Campus Support for assistance
- Use the QR code below to find your nearest First Aid Officer
- Report injuries and hazards in Gsafe+ using the QR code below
- For broken equipment and damage to property lodge a Service Now request

WHEN CALLING 000 PROVIDE THE FOLLOWING INFORMATION:

Building Name: _____

First Aid Kit Location: _____ AED Location: _____

Local First Aid Officers: _____ Tel: _____

_____ Tel: _____

Local Building Wardens: _____ Tel: _____

_____ Tel: _____

_____ Tel: _____



Gsafe Login

Log the details of the incident into Gsafe the Griffith University reporting system within 24 hrs of the incident.



Staff Directory

In case of a minor injury or illness contact the nearest First Aid Officer by searching the staff directory.



SafeZone App - Google



SafeZone App - Apple